

SUBMISSION REQUIREMENTS

The matrix identifies the minimum information (plans and supporting documents) required for the most common types of developments.

This matrix is a guide only and Council reserves the right to request additional information as necessary.

- ✓ Indicates this information must be provided.
- Indicates this information may also be required (refer to the relevant policies or contact Council for further details before lodging your application).

MATRIX OF INFORMATION TO ACCOMPANY APPLICATION	SUBMISSION REQUIREMENTS														Construction Certificate	Complying Development Certificate	Applicant Checklist	Council Checklist - supplied Y/N	
	Residential Dwellings	Alterations or Additions to Residential Dwellings	Garage, Outbuilding, Awning Carport, etc	Farm Building	Swimming Pool	Dual Occupancy / Secondary Dwelling	Multi Unit Housing	Commercial / Industrial Building	Alteration and Additions to Commercial/Industrial	Demolition	Subdivision of Land	Septic Tank (Sewage Management)	Advertising Sign	Home Business					
Site plan	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Floor Plan	✓	✓	✓	✓		✓	✓	✓	✓		○	✓		✓	✓	✓	✓		
Elevation Plan	✓	✓	✓	✓	○	✓	✓	✓	✓			✓		✓	✓	✓	✓		
Section Plan	✓	✓	✓	✓	✓	✓	✓	✓	✓		✓	○		✓	✓	✓	✓		
Specifications															✓	✓			
Statement of Environmental Effects	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓					
BASIX	✓	○			○	✓	✓								○	○			
Shadow Diagrams	○	○				○	✓	○	○							○			
Landscaping	✓	○	○	✓		✓	✓	✓	○		✓				○	○			
Erosion/Sediment Control	✓	✓	○	○	○	✓	✓	✓	○	✓	○	○	○			○			
Drainage Plan to AHD (Stormwater) Drainage Plan (Effluent)	✓	✓	✓	✓	✓	✓	✓	✓	✓	○	○	✓			✓	○			
Waste Management Plan	✓	○	○	○	✓	✓	✓	✓	○	✓			○	○	○	○			
External Colour Schedule	✓	✓		✓		✓	✓	✓	✓						○	○			
Site and Soil Assessment Report	○	○	○			○					○	○		○		○			
Engineer Details															✓	✓			
Disability Access Report							○	○	○										

ADDITIONAL REQUIREMENTS

- Bushfire Prone Land will require lodgement of a Bushfire Assessment Report with DAs and/or a Bush Fire Attack Level (BAL) Assessment for CDCs
- Flood Affected Land will require floor levels to (Australian Height Datum) AHD
- Section 88b Instruments may require additional information, eg. developer approval
- Applications for Septic Systems will require a Wastewater Report
- Construction Certificates and Complying Development Certificates will require a Contract for Undertaking Work.
- Impacts to native vegetation (including grassland) will require an assessment under the NSW Biodiversity Offset Scheme and may require a Biodiversity Assessment Report or a Test of Significance.